



# TOWNSHIP OF WARWICK

Administration Building 1733 Township Greene, Jamison, PA 18929-1621

phone: 215/343-6100  
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www.warwick-bucks.org

## Request for Refund for Parks and Recreation Programs

Name of Participant: \_\_\_\_\_

Program(s) registered for: \_\_\_\_\_  
(specify which session if there is more than one offered)

Reason for Request: \_\_\_\_\_

Date Requested: \_\_\_\_\_

Name of Parent or Guardian check is to be made payable to:

Address: \_\_\_\_\_

Signature: \_\_\_\_\_

Refunds will only be made if cancellation occurs two weeks prior to the start date of the event. Refund will be less a \$10 administrative fee. A Request for Refund Form must be obtained from the Parks and Recreation Department and filled out completely stating the reason why a refund is being requested before the refund will be processed.

No refund will be made after the two week prior to the start date unless a medical emergency arises at which point documentation would be required. This refund would be minus the \$10 administrative fee.

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**For Department Use only**

Amount Paid: \_\_\_\_\_ Original method of payment: \_\_\_\_\_  
(cash, check, credit card)

Amount to be Refunded: \_\_\_\_\_

Parks and Recreation Department Initials: \_\_\_\_\_